

ACTIVITY REPORT

**HOKKAIDO UNIVERSITY LIAISON OFFICE IN
INDONESIA**

Data Period:

April - September 2020



**HOKKAIDO
UNIVERSITY**

**IPB UNIVERSITY
INDONESIA**

2020

I. PREFACE

Hokkaido University Liaison Office in Indonesia (LO Hokudai) was established in June 2017 and located in IPB University, Gedung Pascasarjana Dramaga Campus R-200, Bogor 16680, West Java, Indonesia to provide information and services regarding Hokkaido University to Indonesian students and academic staff. The office is open every weekday (09.00 - 16.00) and closed on the weekends and Indonesian public holidays.

II. ACTIVITY IN HOKKAIDO UNIVERSITY LIAISON OFFICE IN INDONESIA

LO Hokudai provides information and services regarding Hokkaido University. The international academic information such as research opportunities, summer school program, student exchange program, scholarship program, and other related academic program from Hokkaido University in regards to the partnership with IPB University were informed through the LO Hokudai. Here with are the activities of Hokkaido University Liaison Office in Indonesia. Recapitulation of LO Hokudai daily activities during Januari-Maret 2020 are shown in Table 1.

Table 1. Activity of LO Hokudai Period of January – March 2020

設置国 (Country)	インドネシア (Indonesia)	連携先 Corporate	ボゴール農業大学 (IPB University)
責任部局 (Responsible Department)	農学研究院 Agricultural Research Institute	責任教員 (Responsible Teacher)	波多野 隆介 (Hatano Ryūsuke)
活動期間 (Activity Period)	January – March 2020		
日付 (Date)	活動内容 (Activities)		
April 2020	No activity due to pandemic COVID-19 campus closure		
May 2020	No activity due to pandemic COVID-19 campus closure		

June 2020	<ol style="list-style-type: none"> 1. Reopened Liaison Office Hokkaido University in Indonesia under partial campus lockdown 2. Shared information on intragram about protocol to visit the office 3. Shared Information on billboard about International Graduate Program 4. Open donation toward people affected by covid-19 (Hokkaido University's Student from Indonesia)
July 2020	<ol style="list-style-type: none"> 1. Recapitulated the schedule for June 2020 2. Printed the photos of alumni gathering 2020 3. Shared Information on the billboard about INPEX scholarship 4. Shared information to visitor LO Hokkaido University in Indonesia 5. Updated feed Instagram and Instastory 6. Shared Information on Instagram about MEXT (Japanese Ministry of Education, Culture, Sports, Science, and Technology) Scholarship
August 2020	<ol style="list-style-type: none"> 1. Recapitulated the schedule for July 2020 2. Printed the fee of transport money in July 2020 3. Provided the feedback of credit transfer PARE program 4. Prepared content for feed Instagram
September 2020	<ol style="list-style-type: none"> 1. Recapitulated the schedule for August 2020 2. Printed the fee of transport money in August 2020 3. Farewell party volunteer LO Hokudai (Ms.Irena)

As could be seen from table 1, the activities at Liaison Office Hokkaido University in Indonesia were temporarily halted in April and May 2020 due to pandemic COVID-19. The office was reopened in June 2020 by following the safety and health protocol recommended by the Ministry of Health Republic of Indonesia. The overall activities of LO Hokudai from June to September 2020 were carrying out administrative tasks and disseminating to visitors about the academic, scholarship, and short-term exchange information of Hokkaido University through LO Hokudai Social Media and announcement board. In June 2020, LO Hokudai had collected donations from Hokkaido University's Students from Indonesia for people affected by COVID-19.

III. OPERATING HOURS

The daily operation of LO Hokudai is supported by volunteers consisting of a professor and students (graduate and undergraduate). The volunteer composition in LO Hokudai with each duty in supporting the office is described in Table 2.

Table 2. The Composition of Volunteer at LO Hokudai

No.	Name	Status	Position	Duty
1	C. Hanny Wijaya	Professor	Head of LO Hokudai	Manage the operations of LO Hokudai
2	Cindy Caroline	UG	Volunteer	Treasury
3	F. Irena Napitupulu	G	Volunteer	Public Relation
4	Riska Fatmawati			
4	Qurrata Ayuni	UG	Volunteer	Secretarial
	Sigit Suharta	G		
5	Sharfina L	UG	Volunteer	Administration
6	Refa Yulianingsih	G	Volunteer	Information Technology
	Nindya Maharani			
7	Yogie Rivaldy	UG	Volunteer	Inventory
	Alexander KS Putera	G		
8	Choirul Mahdianto	G	Volunteer	Merchandise

UG = Undergraduate student, G = Graduate Student

To alleviate the volunteers' burden, each volunteer has a different shift schedule as informed in appendix 1 (Volunteer Schedule June-September 2020). Due to Covid-19, only partial volunteers participated in the working schedule with operating hours during June-September attached on Figure 1, Figure 2, Figure 3, and Figure 4.

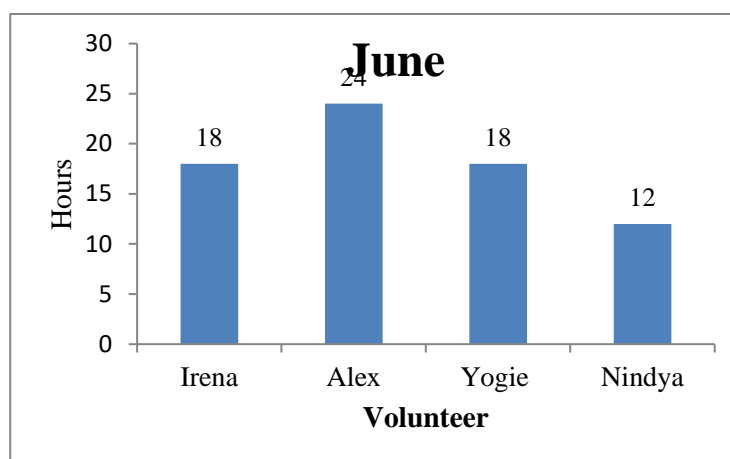


Figure 1. Operating Hours on June 2020

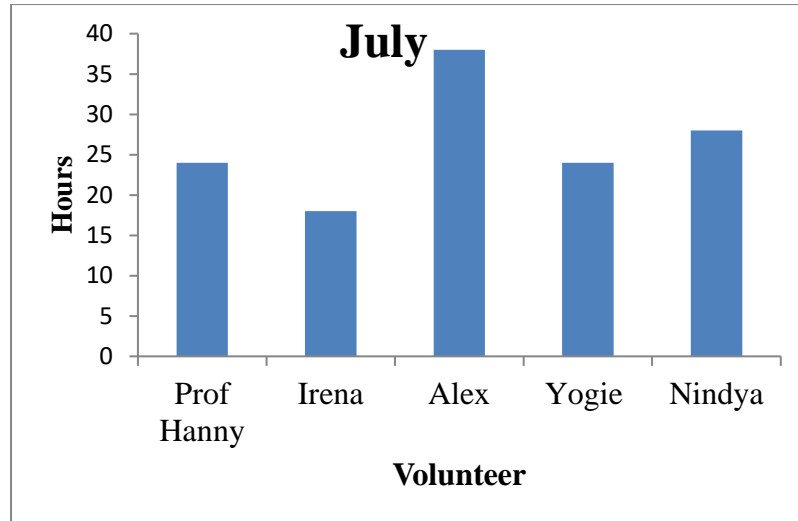


Figure 2. Operating Hours on July 2020

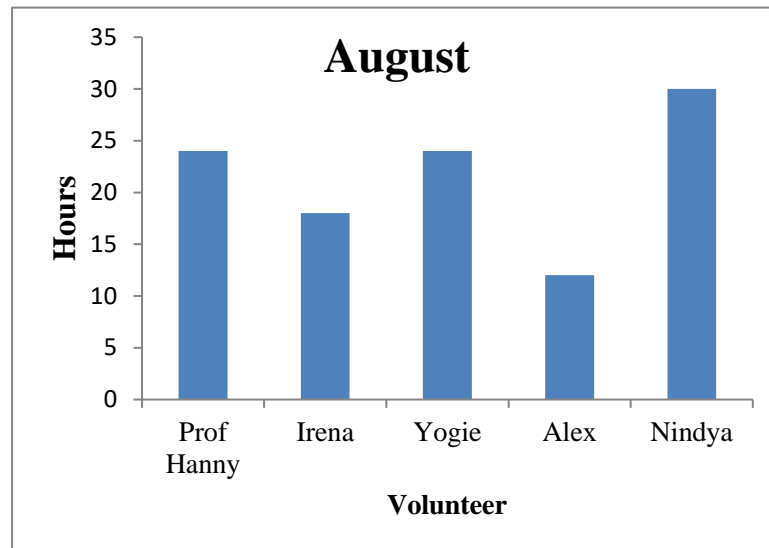


Figure 3. Operating Hours on August 2020

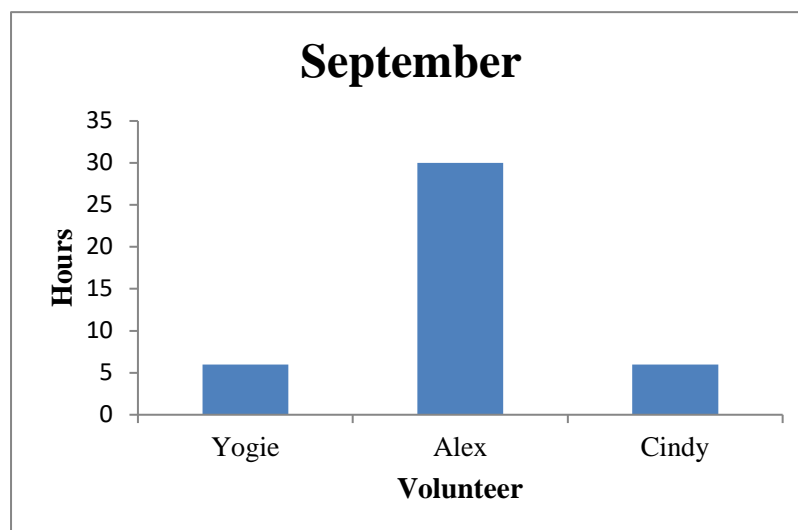


Figure 4. Operating Hours on September 2020

III. IV. VISITORS OFH LIAISON OFFICE

Figure 2 showed that the main purpose of Liaison Office Hokkaido University's visitors was to ask the PARE Summer School and Hokkaido University Graduate Program. During pandemic Covid-19, only two people visited the Liaison Office Hokkaido University because the campus was under partial lockdown, and all classes were held online.

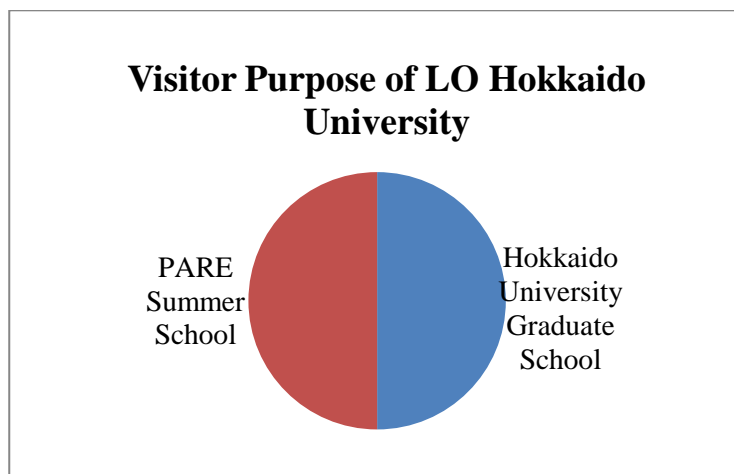


Figure 5. Visitor Purpose of LO Hokudai during June-September 2020

V. DOCUMENTATIONS



Figure 6. Office Reopening on 10 June 2020

Apply for Government-Financed Scholarship!

International Graduate Program (IGP),
Graduate School of Life Science, Hokkaido Univ.

Training Program for Global Innovators in Life Sciences enroll in Oct. 2021

The Graduate School of Life Science's "Training Program for Global Innovators in Life Sciences" is designed for international students who major in life sciences and are seeking to continue graduate studies in Japan.
(Admission Quota: 35 students)

Students of the program can apply for a MEXT* scholarship. IGP special quota: 3-year scholarships for 2 doctoral students and 2-year scholarships for 3 master students are available for international students during their study at Hokkaido University. (*The Ministry of Education, Culture, Sports, Science and Technology, Japan)

The application period for a MEXT scholarship is open from June 2020!
International students should contact the respective responsible persons to discuss their suitability for the scholarship by the end of October 2020.
After approval from the professor, the application documents should be submitted to the responsible person who will be automatically selected to the IGP scholarship office by the end of November. You wish to apply for the scholarship, please contact the professor directly and contact the professor directly. Early action is highly recommended!

For more information...
<http://life.sci.hokudai.ac.jp/igp/> (Program Website)
https://www.life.hokudai.ac.jp/en/admission_information/ (Graduate School of Life Science Admission Information)

IGP Hokkaido University
December 2019

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For Indonesian Scholarship Students

Requirement for Application
Indonesian national, living in Indonesia/ age less than 30/ 16 or more years of school education/ have a Undergraduate Degree in natural science from a prestigious Indonesian university with GPA 3.0 or more/ aiming to study and research natural science in a master's program of university in Japan.

Number of Scholarship Students
Maximum Three (3)

Scholarship to be paid by Foundation
All school expenses to be paid to the university in Japan (entrance examination fee/ entrance fee/ tuition fee/ etc.), Monthly award Yen.160,000, Commuter pass expenses in Japan, Air ticket (Jakarta-Tokyo round trip, economy class), one time only.

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Figure 7. Information about MEXT scholarship and INDEX scholarship



Figure 8. Farewell party Ms.Irena

VI. APPENDIX

June-20					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
MORNING	Mr.Yogie	Prof.Hanny	Mr.Alex	Ms.Nindya	Ms.Irena
AFTERNOON	Mr.Yogie	Prof.Hanny	Mr.Alex	Ms.Nindya	Ms.Irena
July-20					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
MORNING	Mr.Yogie	Prof.Hanny	Mr.Alex	Ms.Nindya	Ms.Irena
AFTERNOON	Mr.Yogie	Prof.Hanny	Mr.Alex	Ms.Nindya	Ms.Irena
August-20					

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
MORNING	Mr.Yogie	Prof.Hanny	Mr.Alex	Ms.Nindya	Ms.Irena
AFTERNOON	Mr.Yogie	Prof.Hanny	Mr.Alex	Ms.Nindya	Ms.Irena
September-20					
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
MORNING			Mr.Alex		
AFTERNOON			Mr.Alex		

Appendix 1. Volunteer Schedule June – September 2020