

ACTIVITY REPORT

**HOKKAIDO UNIVERSITY LIAISON OFFICE IN
INDONESIA**

Data Period:

October - December 2019



**HOKKAIDO
UNIVERSITY**

IPB UNIVERSITY

INDONESIA

2020

I. PREFACE

Hokkaido University Liaison Office in Indonesia (LO Hokudai) was established in June 2017 and located in IPB University, Gedung Pascasarjana Dramaga Campus R-200, Bogor 16680, West Java, Indonesia to provide information and services regarding Hokkaido University to Indonesian students and academic staff. The office is open every weekday (09.00 - 16.00) and closed on the weekends and Indonesian public holidays.

II. ACTIVITY IN HOKKAIDO UNIVERSITY LIAISON OFFICE IN INDONESIA

LO Hokudai provides information and services regarding Hokkaido University. The international academic information such as research opportunities, summer school program, student exchange program, scholarship program, and other related academic program from Hokkaido University in regards to the partnership with IPB University were informed through the LO Hokudai. Herewith are the activities of Hokkaido University Liaison Office in Indonesia. Recapitulation of LO Hokudai daily activities during October - December 2019 are shown in Table 1.

Table 1. Activity of LO Hokudai Period of October – December 2019

| | | | |
|-------------------------------------|---|----------------------------------|------------------------------|
| 設置国 (Country) | インドネシア (Indonesia) | 連携先 Corporate | ボゴール農業大学 (IPB University) |
| 責任部局 (Responsible Department) | 農学研究院 Agricultural Research Institute | 責任教員 (Responsible Teacher) | 波多野 隆介 (Hatano Ryūsuke) |
| 活動期間 (Activity Period) | October – December 2019 | | |
| 日付 (Date) | 活動内容 (Activities) | | |
| October 2019 | <ol style="list-style-type: none"> 1. Gathering event of all LO volunteers 2. Wrote April-September 2019 activity report 3. Generated volunteer schedule, attendance & accounting report 4. Posted information about HU and PARE to the social media 5. Preparation of the PARE information sharing session 6. Provided consultation to prospective students about HU | | |

| | |
|------------------|---|
| November 2019 | <ol style="list-style-type: none"> 1. Conducting PARE information sharing session 2. Generate volunteer schedule, attendance & accounting report 3. Posting information about HU and PARE to the social media 4. Obtaining feedback on the PARE information sharing session 5. Interviewing PARE participants with IPB officials 6. Update announcement board at HU Office 7. Provided consultation to prospective students about HU |
| December 2019 | <ol style="list-style-type: none"> 1. Generate volunteer schedule, attendance & accounting report 2. Posting information about HU and PARE to the social media 3. Update announcement board at HU Office 4. Provided consultation to prospective students about HU 5. Initiate research collaboration between UC Davis, Hokudai, and Indonesian Universities 6. Welcomed the visit of Seoul National University representatives |

As could be seen from table 1, the overall activities of LO Hokudai were to disseminate to visitors about the academic, scholarship and short-term exchange information of Hokkaido University through welcoming direct visits and through LO Hokudai Social Media and announcement board. To welcome the new volunteers of the LO, a welcoming party and orientation session were held in October.

The LO also pioneered an information sharing session to announce the upcoming PARE Spring Program 2020 in Thailand. This event was very successful to create interest and awareness of the PARE program to IPB students. Two of the participants from IPB found about PARE program through the information session.

In December, Prof. Hanny had an opportunity to visit UC Davis (USA) to meet with other Hokudai partners to increase academic and research collaborations. The LO also welcomed a visit from the representatives of Seoul National University during their visit to IPB. They were surprised of the existence of a liaison office and were interested in creating one as well.

III. OPERATING HOURS

The daily operation of LO Hokudai is supported by volunteers consisting of a Professor as well as students (graduate and undergraduate). The composition of volunteer in LO Hokudai with each duty in supporting the office is described in Table 2.

Table 2. The Composition of Volunteer at LO Hokudai

| No. | Name | Status | Position | Duty |
|-----|--|-----------|--------------------|-------------------------------------|
| 1 | C. Hanny Wijaya | Professor | Head of LO Hokudai | Manage the operations of LO Hokudai |
| 2 | Cindy Caroline | UG | Volunteer | Treasury |
| 3 | F. Irena Napitupulu Riska Fatmawati | G | Volunteer | Public Relation |
| 4 | Qurrata Ayuni Sigit Suharta | UG G | Volunteer | Secretarial |
| 5 | Sharfina L | UG | Volunteer | Administration |
| 6 | Refa Yulianingsih Nindya Maharani | G | Volunteer | Information Technology |
| 7 | Yogie Rivaldy Alexander KS Putera | UG G | Volunteer | Inventory |
| 8 | Choirul Mahdianto | G | Volunteer | Merchandise |

UG = Undergraduate student, G = Graduate Student

To alleviate the burden of the volunteers, each volunteer has a different shift schedule as informed in appendix 1 (Volunteer Schedule October – December 2019). Other volunteers would fill a schedule if a volunteer was not able to attend his/her allotted time.

IV. VISITORS OF LO HOKUDAI

As could be seen from Figure 1, the LO Hokudai had a huge increase in the number of visitors because of the PARE sharing session held in that month. This greatly increased the visibility of LO Hokudai at IPB University. Figure 2 showed that the main purpose of the visitors was to attend the PARE sharing session (53.5%) as well as to have academic consultation (20.9%), general visiting (14%) and to inquire about scholarship opportunity at Hokudai (11.67%). Such information sharing session greatly increased the awareness of the IPB students about Hokudai and its liaison office.

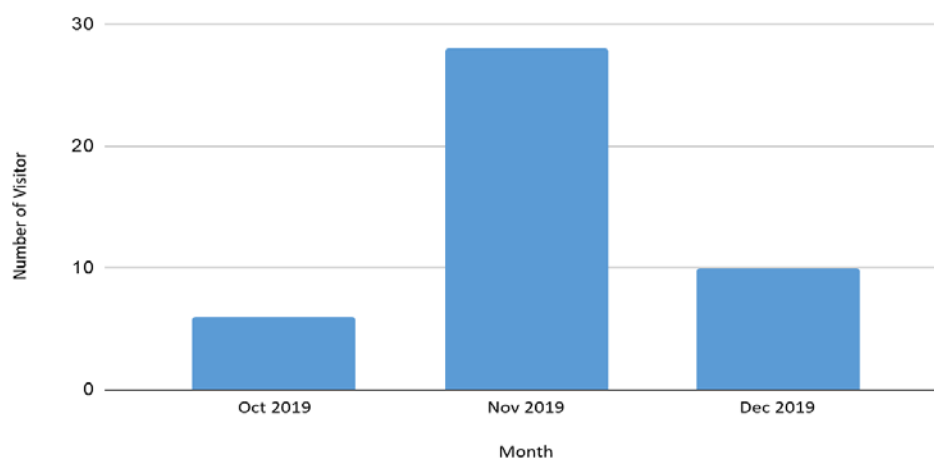


Figure 1. Number of Visitor of LO Hokudai during October - December 2019

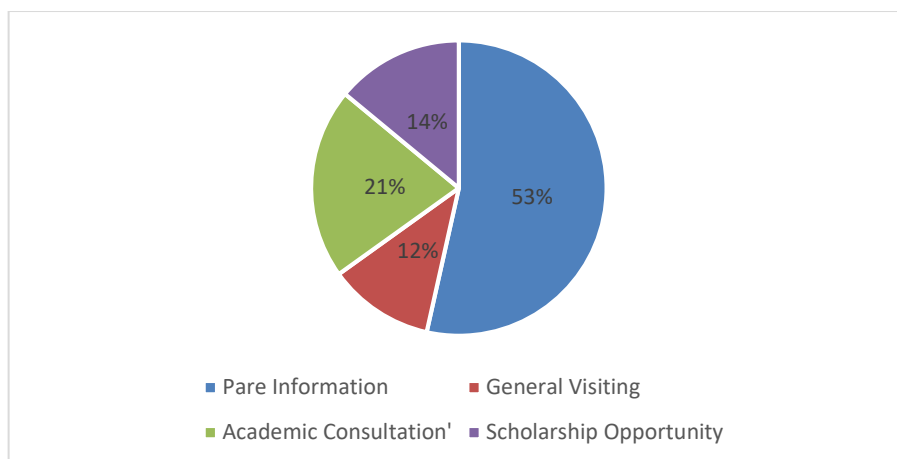


Figure 2. Visitor Purpose of LO Hokudai during October - December 2019

IV. PARE PROGRAM INFORMATION SHARING SESSION

On November 2, 2019, the Liaison Office, in collaboration with Bogor Science Club (BSC), organized a PARE program information session similar to the one held in Hokkaido University by the PARE office to socialize the PARE program especially to IPB University students and other attendees as well. The event was led by Sigit and Choirul, and was supported by other volunteers of the LO Hokudai as well.

The event was socialized through LO Hokudai Instagram account, WhatsApp, e-mail, BSC members, and IPB graduate school announcement. To attend the event, a google form was created to tabulate the prospective attendees since the event was limited to 30 attendees due to space constriction. Twenty seven (27) people registered for the event but only 15 people showed up for the event. Seven (7) additional people registered for the event on the spot, giving a total of 22 attendees. It was found (Figure. 3) that most of the registrants knew about the event from friends and from BSC. Only a fraction of the registrants knew about the event from Graduate School announcement and Hokudai LO Instagram. This clearly showed that personal communication and collaboration with other organizations such as BSC were very important to announce other events such as this and maximize the number of attendees.

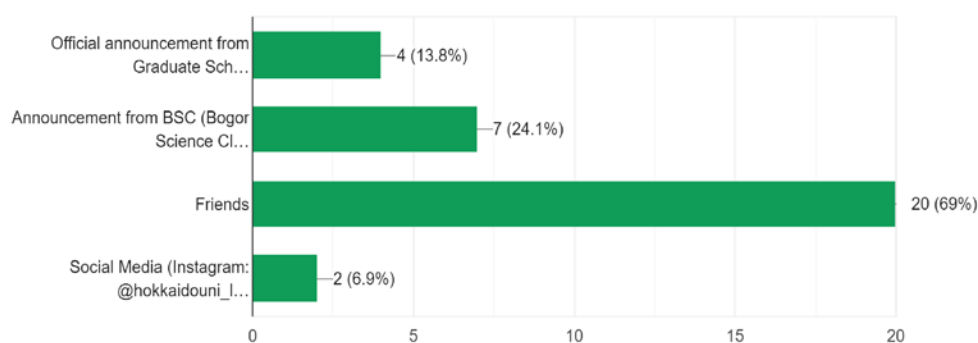


Figure 3. Source of information about the event

The event was opened by Prof. Nahrowi as the representative of IPB Graduate School and was guided by Riska as the event moderator. During the event, three main topics were presented: Introduction of Hokkaido University Liaison Office which was presented by Alexander, Introduction to PARE program which was presented by Sigit, and PARE Program Experience Sharing Session was presented by Choirul and Irena. The event took place for about 2 hours and many questions were asked during the Q&A session. Most of which were about the experience joining PARE program, scholarship opportunities, financing, language and GPA requirements.

After the event, we followed up to the attendees by means of Google Form to obtain their feedback on the event so that we can improve Hokudai LO future events. Out of the 22 attendees, 8 people responded and gave their feedback. Overall, all responders felt that the event was very helpful, as shown in Figure 4. When further asked about their intention to apply for the PARE Spring Program, 62.5% of the responders were interested in applying for the because of the program content and goals, however, English language requirement and lack of scholarship were the main reason for the responders to lack of interest in joining the spring program showed in (Figure.5, 6, 7).

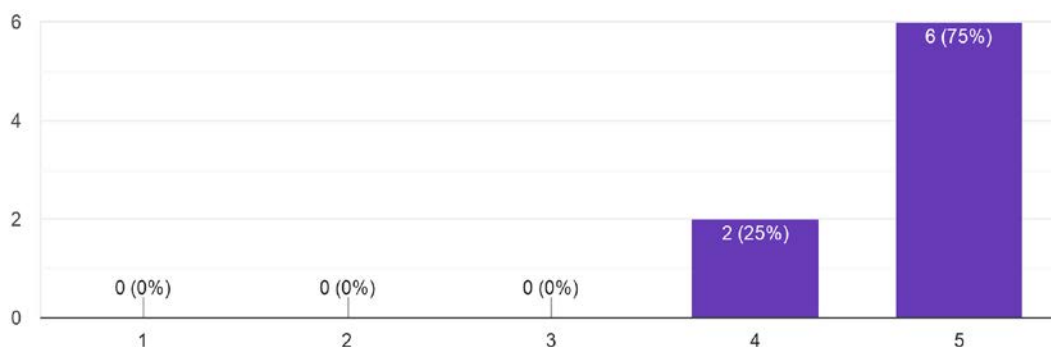


Figure 4. Usefulness of the event to the attendees (0 = not useful at all - 5 = very useful)

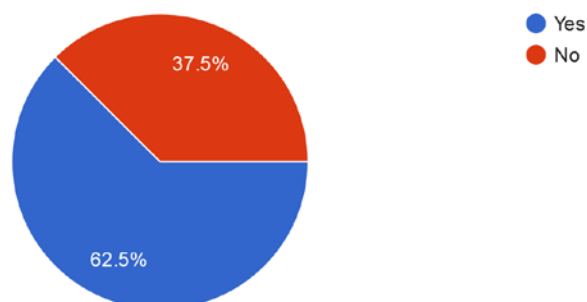


Figure 5. Interest of the responders to join the PARE Spring program 2020

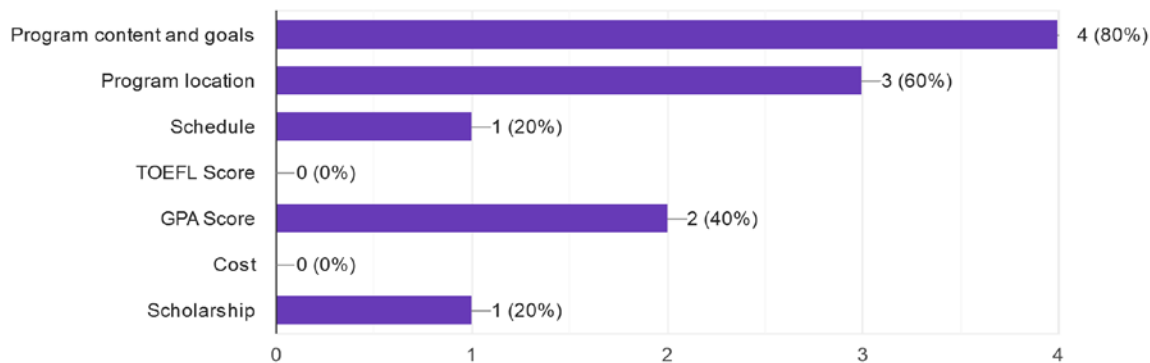


Figure 6. Reason of interest in joining the Spring program

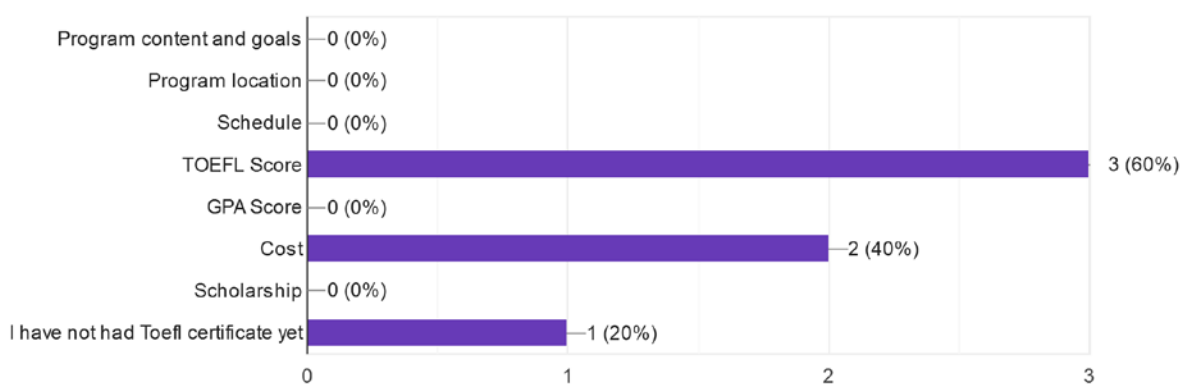


Figure 7. Reason of disinterest in joining the Spring program

On the contrary, 100% of the responders were interested in joining the PARE summer 2020 program mostly because of the program content and goals, the location, and the availability of scholarship (Figure. 8). Similarly, English language requirements were the main hindrance for the responders to join the PARE summer program (Figure.9).

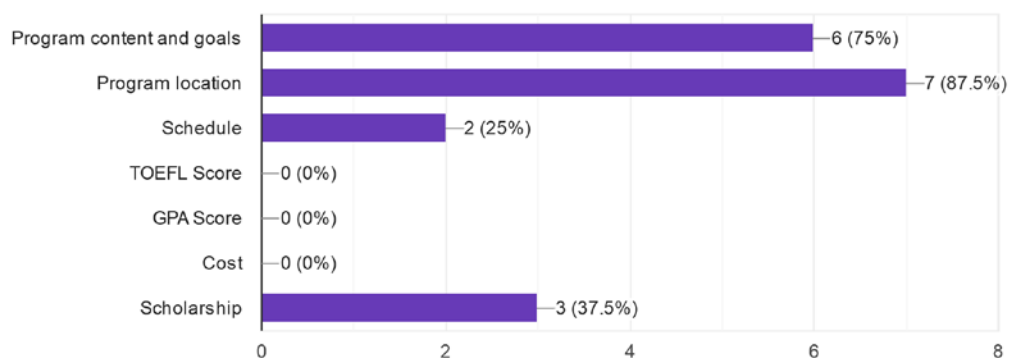


Figure 8. Reason of interest in joining the Summer program

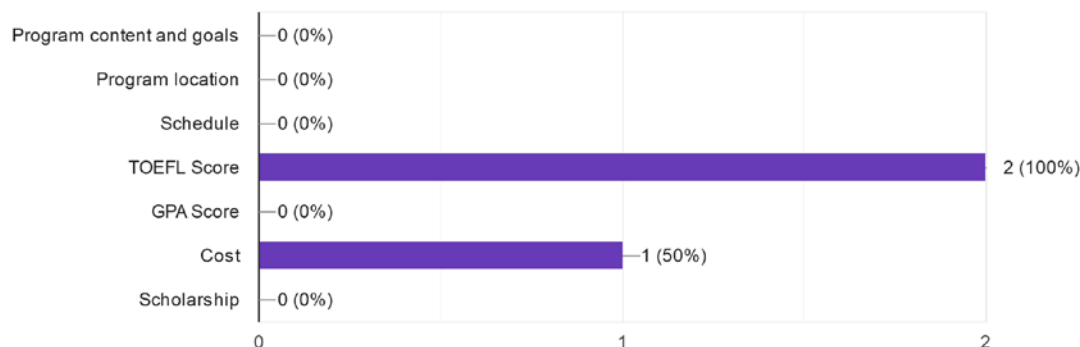


Figure 9. Reason of disinterest in joining the Summer program

When the responders were finally asked about their intent to apply for the program, six responders were willing to apply for the Summer program while three people are planning to apply for the PARE Spring Program (Figure. 10). After following up with IPB Graduate School, two of the responders (Ester and Karel) applied for the PARE Spring program, managed to pass the initial selection and were finally accepted to the program.

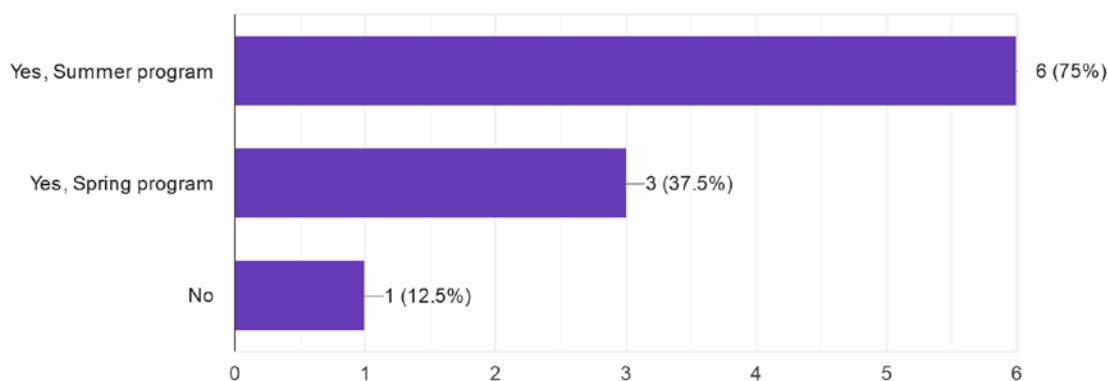


Figure 10. Intention of the responders to apply for the program.

This result clearly showed that the event managed to better inform IPB students about the importance of PARE program and sparked some interest to finally apply for the program as well as to educate them to better prepare themselves to apply for the program, especially in the English language requirement. Because of this recent success of the event, the Liaison Office should plan to hold another info session with better preparation and socialization in regards of the PARE Summer 2020 program so that the program could obtain highly motivated and qualified students and prepare them to tackle PARE related issues in the future.

V. DOCUMENTATIONS



Figure 11. Gathering of Hokudai volunteers (2019/10/21)



Figure 12. PARE Information Sharing Session in collaboration with BSC (2019/11/2)



Figure 13. Visitors from Seoul National University (2019/12/11)



Figure 14. Education and Research collaboration meeting at UC Davis (2019/12/11)










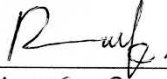


VI. APPENDIX

| Oct-19 | | | | | |
|------------------|-------------|-------------------------|------------------------|--------------------------|----------------------------|
| | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
| MORNING | Mr. Yogie | Ms. Fifi Ms Nindya | Ms. Cindy | Ms. Refa Ms Riska | Mr. Alexander Mr. Mahdi |
| AFTERNOON | Prof. Hanny | Ms. Mutiara | Ms. Irena Mr. Sigit | Prof. Hanny Ms. Putri | Ms. Qurrata |
| Nov-19 | | | | | |
| | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
| MORNING | Mr. Yogie | Ms. Fifi | Ms. Cindy | Ms. Refa | Mr. Alexander |
| AFTERNOON | Prof. Hanny | Ms. Riska Ms. Nindya | Ms. Irena | Mr. Mahdi Mr. Sigit | Ms. Qurrata |
| Dec-19 | | | | | |
| | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
| MORNING | Mr. Yogie | Ms. Fifi | Ms. Cindy | Ms. Nindya | Mr. Alexander |
| AFTERNOON | Prof. Hanny | Ms. Riska | Ms. Irena | Mr. Mahdi Mr. Sigit | Ms. Qurrata |

Appendix 1. Volunteer Schedule October – December 2019

DAFTAR HADIR

Acara : Volunteers Meeting
 Tempat : Liaison Office of Hokkaido University in Indonesia
 Hari/Tanggal : Senin, 21 Oktober 2019
 Waktu : 17.00 - selesai

| No. | Nama/Name | Tanda Tangan/Sign |
|-----|--------------------------------------|---|
| 1 | Nindya Maharani |  |
| 2 | Sist Silhanta |  |
| 3 | Choirul Mahdianto |  |
| 4 | Alexander Kurniawan Sariyanto Putera |  |
| 5 | Mutiara Utami |  |
| 6 | F. Irena R.N |  |
| 7 | Cindy Caroline |  |
| 8 | Sharfina Lirtywati |  |
| 9 | Riska Fatmawati |  |
| 10 | Refa Tulianingsih |  |
| 11 | Yogie Rivaldy |  |
| 12 | Quatrah Ayuni |  |

Appendix 2. Volunteer Meeting on October 2019